

# LITTLE RIBSTON PARISH COUNCIL

## **The Minutes of the Little Ribston Parish Council Annual General Meeting**

**Held on April 9th 2019 at 7.30pm**

PRESENT: Cllr M. Bell, Cllr W. Marr, Cllr. M. Hullah, Cllr. S. Orriel

IN ATTENDANCE: Melanie Spencer (Clerk and RFO) and 1 parishioner

### **1911 Election of Chairman**

1. Cllr. Bell proposed by Cllr Marr, seconded by Cllr. Hullah
2. Cllr Bell Appointed

**Resolved to approve the appointment of Cllr. Bell as Chairman**

3. Declaration of acceptance of office form to be signed

**Resolved to note the acceptance form needs to be signed.**

### **1912 APOLOGIES**

No absences

**Resolved: That this be noted**

### **1913 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS' CODE OF CONDUCT

**Cllr. Marr declared an interest in item 6 Planning**

**It was resolved to note this declaration.**

### **1914 FINANCIAL MATTERS**

1. Invoices for payment  
YLCA invoice £121  
Insurance premium £169.48

**It was resolved to approve the payments above.**

2. Payments made  
Clerk's salary Feb and March  
HMRC £127  
RFO hours for December and January  
Grass cutting invoice Hayhurst £200  
Broadband

**It was resolved to note the payments made**

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## 3. Receipts

Clerk paid back £48 for overpayment of home allowance which occurred whilst she was not RFO £48

**It was resolved to note receipts**

## 4. End of year bank reconciliation was carried out Resolved to note bank reconciliation

## 5. Receipts and payments were discussed and noted

## 6. Internal checks were carried and no issues of concern had been identified.

**It was resolved to note the checks.**

## 7. Appointing an internal auditor was discussed. Resolved to appoint Mr Whitehead again.

## 8. Exemption certificate 2018/2019 was approved and signed by the Chairman

**RESOLVED: That this be noted**

## 1915 PLANNING APPLICATION

Application number 19/01148/OUT A vote returned decision

C NEITHER OBJECT OR SUPPORT

**It was Resolved to action the Clerk to send the decision (C) to HBC.**

Application 19/01465/FUL The paddocks – Cllr Marr left the room

A vote returned decision

A No Objections

**It was resolved to action the Clerk to return the Decision (A) to HBC.**

Cllr Marr returned to the room

## 1916 PLANNING DECISIONS

West View Appeal

**RESOLVED: To note the appeal was approved**

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## **1917 PARISHIONERS QUESTIONS**

Mrs Bruce asked about Cllr. Bell's recent participation in a training event.

Cllr. Bell stated that she had not booked on the training as it would have incurred a cost to the Parish and Cllr. Bell was mindful that parishioners' had previously objected to Cllr's paying for training.

## **1918**

### **Correspondence**

To resolve to exclude members of the public and press under the Public Bodies Act 1960 due to the nature of the following business to be transacted being prejudicial to the public interest.

A discussion took place about the Monitoring Officer's letter

This letter reported on the Code of Conduct Complaints made in 2018.

**It was resolved to note that the matter with regards to Cllr Bell was still ongoing.**

It was agreed that going forward the Parish Council will not vote on planning applications that Councillors or the Clerk have an interest in.

**It was resolved to note this agreement.**

Clerk asked for the bulb allocation decision

**Resolved: To approve a request for crocus**

## **1919 Items for the next agenda**

**Resolved to note that there were no items for the next agenda**

**1920 To approve and note the date for the next meeting.**

**RESOLVED: To note and approve June 11<sup>th</sup> 2019 at 7.30pm in the Village Hall**

**Meeting closed at 8.30pm**

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May 4<sup>th</sup> 2019