

Dear Councillor

December 4th 2018

You are summoned to attend the next meeting of Little Ribston Parish Council, to be held on **Tuesday December 11th 2018 at 7.30pm** in the Village Hall

Melanie Spencer (clerk)

AGENDA

- 1 To receive apologies and approve reasons for absence
- 2 To receive any declarations of interest not already declared under Council's code of conduct.
- 3 To confirm the minutes of the meeting held on October 16th 2018 as a true and correct record.
- 4 To consider questions from the public (limited to 5 minutes)
- 5 To receive information on the following on going issues and decide further action where necessary
 - 5.1 Parking
 - 5.2 Bus service
 - 5.3 RFO applications
- 6 Planning Matters
None
- 7 Financial matters
 - 7.1 To approve bank reconciliation
 - 7.2 To note budget information
 - 7.3 To note internal checks
 - 7.4 To discuss and note adequate reserves
 - 7.5 To discuss and set the precept for 2018/2019
- 8 To update Council on Code of Conduct complaint against former Councillor Adrian Sewell
- 9 To consider and note correspondence received and decide action where necessary;
- 10 To notify the clerk of matters for inclusion on the agenda of the next meeting
- 11 Employment matters
 - 11.1 To resolve to exclude members of the public and press under the Public Bodies Act 1960 due to the nature of the following business to be transacted being prejudicial to the public interest.
 - 11.2 To review salary, job description and appointment/RFO
 - 11.3 To approve notice for Co-option of Councillor
- 12 To confirm the date of the next meeting February 2019