

Notice is hereby of the Annual Meeting of Little Ribston Parish Council

You are summoned to attend the next meeting of Little Ribston Parish Council, to be held on Tuesday 19th June 2018 at 7.00 pm in Little Ribston Village Hall.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 5 Public Participation.

Any audio/visual recording of the meeting should be clearly visible to all and be non-disruptive.

Agenda for meeting is below

Melanie Spencer (clerk)

AGENDA

- 1) Election of Chairman
 - a) To Approve Election of Chairman
 - b) Appointed Chairman to sign Declaration of acceptance of Office
 - c) To Approve Appointment of Vice Chair

- 2) Apologies
 - a) To Note apologies and Approve reasons for absence

- 3) Code of Conduct
 - a) Councillors to sign Acceptance of Code of Conduct

- 4) Declaration of interests
 - a) To Note any declaration of interests not already declared under the members' Code of Conduct or members' Register of Disclosable Pecuniary Interests.
 - b) To Approve any dispensation requests

- 5) Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

- 6) Minutes
 - a) To Approve minutes of the Little Ribston Parish Council meeting of 20.02.2018

7) Planning

- a) To Consider planning applications received (see appendix 1)
- b) To Consider planning enforcement issues (see appendix 2)

8) Finance

- a) To Note Internal Audit report
- b) To Approve payments detailed in appendix 3
- c) To Note budget situation as detailed in appendix 4
- d) To Approve bank reconciliation to April 30th 2018
- e) To Approve Annual Governance statement for AGAR 2017/2018
- f) To Approve Statement of accounts for AGAR 2017/2018
- g) To Approve Dates for Exercise of Electors Rights 2018
- h) To Consider and Approve purchase of new laptop
- i) To Consider and Approve quote for secure removal and destruction of LRPC data.
- j) To Consider and approve extra hours for Clerk to fulfil transparency code by preparing and uploading documents to website (grant obtained for this)

9) GDPR

- a) To Discuss completion of Data information audit

10) To Note Councillor, Clerk Training

- a) To receive report on recent training

11) To Note items for the next Bi-monthly meeting agenda12) To Approve date and times of meetings for 2018/2019

- a) To Consider dates for the next four bi-monthly meetings
- b) To Confirm date, time and venue for the next Bi-monthly Ordinary meeting of Little Ribston Parish Council

13) To Resolve to exclude members of the public and press under the Public Bodies Act 1960 due to the nature of the following business to be transacted being prejudicial to the public interest.

- a) To Consider and Approve applicants for Co-option to the Council