

Dear Councillor

13th February 2018

You are summoned to attend the next meeting of Little Ribston Parish Council, to be held on Tuesday 20th February 2018 at 7.00 pm in the Village Hall.

Melanie Spencer (clerk)

AGENDA

- 1 To receive apologies and approve reasons for absence**
- 2 To receive any declarations of interest not already declared under Council's code of conduct.**
- 3 To confirm the minutes of the meeting held on November 22nd 2017 as a true and correct record.**
- 4 To receive information on the following on going issues and decide further action where necessary**
 - 4.1 To note Transparency fund grant approval
 - 4.2 To note Little Ribston Parish Council Code of Conduct
- 5 To consider and decide upon the following planning applications**
- 6 To receive the following planning decisions**
 - 6.1 Beech view
 - 6.2 Clerk's role and planning decisions
- 7 Matters requested by councillors**
 - 7.1 Chairman's address (to be left to end of meeting)
- 8 Financial matters**
 - 8.1 To approve the following accounts for payment;
 - 8.1.1 Ray subscription
 - 8.1.2 Village Hall donation
 - 8.1.3 Clerk's expenses
 - 8.1.4 Clerk's extra hours invoice
 - 8.1.5 Stationary costs
 - 8.2 To note the following payments previously authorised:
 - 8.2.1 HMRC tax payment December and January
 - 8.2.2 Clerk's salary for December/January and extra hours for training and additional hours
 - 8.2.3 £98 Parish council guide
 - 8.3 To receive a bank reconciliation and budget reconciliation to February 20th 2018
 - 8.4 To complete internal audit checks

8.5 To note the transparency fund grant

8.6 To note precept amount for 2018-2019

9 To consider the following new correspondence received and decide action where necessary;

9.1 Bulb allocation

9.2 Day of action March 1st 2018

10 To notify the clerk of matters for inclusion on the agenda of the next meeting

11 To consider questions from the public (limited to 5 minutes)

12 Employment and legal matters

12.1 To resolve to exclude members of the public and press under the Public Bodies Act 1960 due to the nature of the following business to be transacted being prejudicial to the public interest.

12.2 To note Clerk/RFO role

13 To confirm the date of the next meeting in April /May 2018.

All parishioners are welcome to attend