

**DRAFT MINUTES OF THE BI-MONTHLY MEETING OF THE PARISH COUNCIL  
Tuesday September 12<sup>th</sup> 2017 at 7pm**

**Apologies**

(153) Cllr B.Goulton, Cllr. E. Levine

**Attendance**

(154) Cllr M. Bell  
Cllr A. Paraskos  
Cllr A. Sewell

**Minutes of last meeting**

(155) The minutes of the last meeting were accepted and signed off by Cllr Bell.

**Matters Arising**

(156) Registration form completed and forwarded to Community speed watch (137)

(157) Andy Johnson asked to go ahead and purchase domain name and create separate website(146)

**Chairman's report**

(158) New sites consultation meeting discussed

**Treasurer's report**

(159) Melanie Spencer to be new RFO, change of address at the bank needed and it was agreed that the RFO would have responsibility for telephone and online banking for the account.  
Forms completed to be returned to HSBC.

(160) Balance of account bank statement September 20th 2017 stands at £5275.79

(Unpresented cheques £469.90) also awaiting grass cutting invoice, **Cllr Sewell to contact contractor.**

(161) Cheque for £200 Clerks salary, cheque £86.25, Clerk training, cheque £86.25 RFO Training written

(162) Assets inventory updated.

**Clerk's report**

(163) Annual accounts not returned from auditors. **Clerk to contact**

(164) Filing cabinet, box files and hanging files to be purchased

**Planning**

(165) Mulberry house comments returned no objections but recommendation for obscured glass in windows overlooking neighbouring property.

**Parishioners Questions**

(166) None in attendance

**Any other business**

(167) Bus shelter repair still not completed, **Cllr Paraskos to contact HBC.**

(168) Pavement edging damaged and dangerous. **Clerk to contact highways.**

MEETING CLOSED AT 8.30pm

**Date of next meeting:**

**Wednesday November 22<sup>nd</sup> at 7pm in the Village Hall**

**All parishioners are welcome to attend.**